

# Skidby Village Hall & Institute

Registered Charity Number 222177

Secretary: [skidbyvillagehall@gmail.com](mailto:skidbyvillagehall@gmail.com)

Address: 70 Main Street, Skidby HU16 5TG Tel: 07300 216350



Find us on   
@SkidbyVillageHall

## Conditions for traders:

1.	Where table booking fees are applicable, these will be payable on the day upon arrival in cash to a committee member, unless otherwise stated/required to pay prior to the event. See individual events posters for further information or email <a href="mailto:skidbyvillagehall@gmail.com">skidbyvillagehall@gmail.com</a>
2.	Selling of cakes/savouries/refreshments as part of stalls/tables is <b>not permitted</b> , as these are sold at most events by the committee members.
3.	Raffles/Tombola's are <b>not permitted</b> at events/fairs as part of table bookings unless organised by Skidby Village Hall and Institute committee.
4.	Communication will be sent (via email) to traders booked on the event 2 weeks before the date to inform at what time the hall will be available to access to set up and any other useful information about the event.
5.	Traders are not to start to pack away their tables any earlier than 15 minutes before the end of the event time.
6.	Liability insurances. <b>It is mandatory that all traders selling any food goods, such as home-made preserves, have their own individual product liability insurance appropriate to their product/s. Proof of this will be requested before a table/s booking can be confirmed.</b> For other traders (selling non-food items), it is strongly recommended that all individual stallholders have in place their own public/product or other insurance, appropriate to the goods they are selling. Skidby Village Hall and Institute will not be held liable for any issues relating to individual stall holders activity or goods.
7.	Risk assessments, safe methods of work and policy documents are available to read either via <a href="http://www.skidbyvillagehall.com">www.skidbyvillagehall.com</a> (useful documents section) or hard copies are available on site at the hall. It is the responsibility of the individual/s booking their table/place at an event to have read the risk assessment documents, maintain their own safety and adhere to the risk assessments.
8.	<b>PARKING – please be safe and considerate.</b> There is no car park at the village hall. For events where items are being sold, to unload/reload your goods please park as close to the hall as is safely possible and once unloaded please move your vehicle further down Main Street/away from the hall so as not to cause any obstruction or safety concern. You must ensure your vehicle is parked safely, with space to allow emergency vehicles and pedestrians to pass, and do not obstruct any residents' property driveways/entrances/exits.
9.	Traders are not permitted to play music unless prior permission is obtained from Skidby Village Hall committee.
10.	Skidby Village Hall cannot guarantee that traders tables be positioned together. Trader's tables are placed to showcase individual craftsmanship.